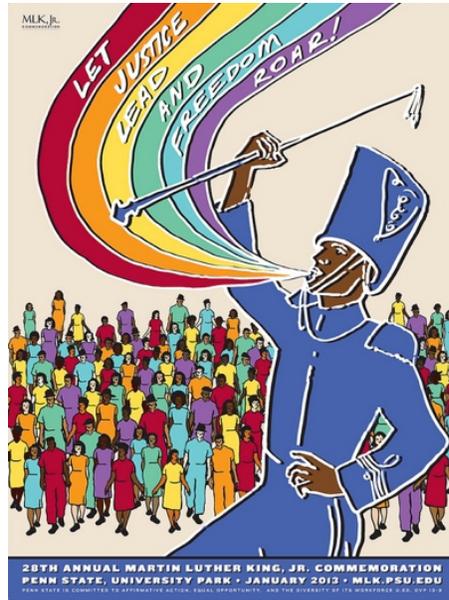




**2014 Martin Luther King, Jr. Commemoration  
Student Planning Committee  
Executive Director Application**



***SAVE THE DATE!***  
***The 2014 MLK, Jr.***  
***Commemoration will be***  
***January 20-24, 2014!***

**Description of the Commemoration:**

On November 2, 1983, former President Ronald Reagan signed into law House of Representatives Bill Number 3706 declaring January 15, the birthday of Martin Luther King, Jr., a national holiday.

In December 1985, former Penn State President Bryce Jordan formed a President’s planning committee for Martin Luther King, Jr. recognition. Dr. James B. Stewart, director of the Black Studies Program at that time, served as the inaugural chair. The official recognition of this holiday began in 1986, and occurs on the third Monday in January each year.

Today, the MLK, Jr. Commemoration at Penn State is made possible by a dedicated group of students, faculty/staff, donors, and units across the university. This year’s student planning committee will be comprised of an executive director, director(s) of Sponsorship and Finance, Public Relations, Community and Faculty Outreach, Campus Events, Day of Service and Evening Celebration. Several of these chairs will represent the student planning committee on the university-wide committee. For more information, visit [www.mlk.psu.edu](http://www.mlk.psu.edu).

## **Expectations of Executive Director:**

The MLK, Jr. Executive Directors will be expected to commit to a year-long position, although the peak work time will be April-February. Selection of new committee members will begin directly following the selection of the Executive Director, and committee members will be expected to serve through the following Spring Semester.

## **Description of 2014 Executive Director Position:**

**Executive Director:** The Executive Director will manage internal operations of the Executive Committee including but not limited to: Weekly meetings with the Executive Committee; Weekly meetings with Advisors; Bi-Weekly one on one meeting with Directors; Transitioning and writing final report; Run end of year wrap-up meetings; Plan Professional Development Workshops for the Committee. The Executive Director will be expected to hold weekly office hours and assist in the planning of the annual retreat. The Executive Director will be expected to act as an active member of the University Wide MLK Commemoration Committee. This individual will also be expected to assist with a variety of tasks and assignments as the year moves forward in order to best support the rest of the group.

*For additional information, contact Jordan Jozwik [jjj188@psu.edu](mailto:jjj188@psu.edu), Andrea Hernandez [andheres@gmail.com](mailto:andheres@gmail.com), or Student Activities at 814-863-4624.*

# 2014 MLK, Jr. Commemoration Executive Director Application

(Please type your application)

## Contact Information:

Name: \_\_\_\_\_

Major/Year: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Local Address: \_\_\_\_\_

## Reference:

Note: Please select someone who has worked with you recently in a student group, community organization, or similar capacity who can speak to your leadership skills, ability to work in a team, etc.

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Relationship: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Please submit this cover page, a copy of your resume and an attached page with answers to the questions below (Please do not exceed 500 words per answer):**

1. What is your vision for MLK, Jr. Commemoration 2014? What do you hope to gain from your experience on the committee?
2. The mission of the MLK, Jr. Commemoration is: *To instill passion for diversity, evoke servant leadership, and foster social activism within the Penn State community.* How do you believe you will embody this mission as the Executive Director?
3. Why do you think the MLK, Jr. Commemoration is important to Penn State and the surrounding community?
4. What is ONE current issue of social justice you feel passionate about? Describe one way you would motivate Penn State community to further social justice activism through MLK, Jr. Commemoration events.
5. What is your definition of a leader? What qualities are necessary for a good leader to possess? How do you exemplify these qualities?

***Please submit your 2014 MLK, Jr. Commemoration Committee Application to The Office of Student Activities in 209 HUB by Friday, March 15<sup>th</sup> at 5:00 p.m.***

***You must sign up for an interview time for either March 21<sup>st</sup> from 6p-8p when you submit your application in 209 HUB.***

***If selected as the Executive Director, you must be available to assist with Committee Director interviews on Sunday March 24<sup>th</sup> from 2 pm – 7pm.***